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## NEWS RELEASE – MEETING AGENDA

TO: Concho Valley Regional Advisory Committee on Aging  
FROM: Toni P. Roberts, Aging Services Director, Area Agency on Aging of the Concho Valley  
DATE: January 14, 2016  
SUBJECT: Meeting Agenda

The regular meeting of the Concho Valley Regional Advisory Committee on Aging will be held Wednesday, January 27, 2015 beginning at 10:00 a.m. at the Concho Valley Regional Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX.

### AGENDA

1. Recognition of former RACOA Chair, Wayne Merrill
2. Determination of a quorum and call to order Maggie Farrington, Chair
3. Invocation & Pledge of Allegiance
4. Welcome guests
5. Introductions - Maggie Farrington, RACOA Chair; Dolores Schwertner, RACOA Vice-Chair; new RACOA member - Cheryl Norvell, McCulloch, DADS
6. Approval of minutes from November 18, 2015 meeting
7. Texas Silver Haired Legislature Report (TSHL) - to include short film celebrating TSHL 30<sup>th</sup> Anniversary
8. Subcommittee Updates: Operating Guidelines; Future of FGP/SCP within RACOA; Area Plan; Membership Subcommittee needed.
9. FGP/SCP Report: Nolen Mears
10. Review of FY 2016 Service Definitions - packet provided
11. Aging Director's Report: Toni P. Roberts - Area Plan report for FY 16; Closeout; DADS Monitoring Report update.
12. Other Business/Announcements
13. Next Meeting: **Wednesday, March 23, 2015** - Concho Valley Regional Training Center

**MINUTES OF MEETING  
REGIONAL ADVISORY COMMITTEE ON AGING  
November 18, 2015**

The Regional Advisory Committee on Aging (RACOA) met on Wednesday, November 18, 2015 beginning at 10:00 a.m. at the Concho Valley Regional Training Center, 2801 W. Loop 306, Suite A, San Angelo, Texas.

**Members present were:**

Jim Brisbin  
Mary Cortinas  
Maggie Farrington  
Beth Grounds  
Margie Hernandez  
Patsy Kellogg  
Wayne Merrill  
Deborah Palmer  
Mary Roden  
Brigitte Rogers  
Dolores Schwertner  
Jeremy Sobotka  
Ralph Teague

**Staff present were:**

Toni P. Roberts  
Nolen Mears  
John Austin Stokes  
Tracy Ogle  
Felicitee Jones  
Felicia Lindsey  
Kendra Neumann  
Reggie Wilder

**Guests included:**

Cheryl Norvell  
Darcy Welchon

## **BUSINESS**

### **CALL TO ORDER**

Chairman, Wayne Merrill, announced the presence of a quorum and called the regular meeting of the Regional Advisory Committee on Aging (RACOA) to order at 10:05 a.m.

### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Nolen Mears gave the invocation and Chairman Merrill led the Pledge of Allegiance.

### **WELCOME GUESTS**

Cheryl Norvell, with the Department of Aging and Disability Services (DADS), and Darcy Welchon, with Arbor Terrace Healthcare Center, were welcomed.

### **APPROVAL OF MINUTES**

The minutes of the September 23, 2015 RACOA meeting were reviewed and approved.

### **INTRODUCTION OF NEW MEMBER**

Jeremy Sobotka, Policy Analyst with Adult Protective Services (APS), was introduced. Jeremy shared more on his background and experience.

### **TEXAS SILVER HAired LEGISLATURE (TSHL) REPORT**

Ms. Rogers gave a brief summary about resolutions that are being written and reported that all resolutions must be submitted by April 2016. She and Chairman Merrill both urged members to let them know of any issues or concerns regarding the elderly.

### **UPDATE and VOTE ON NEW RACOA CHAIR & VICE CHAIR**

Mary Roden announced that the Nominating Committee was nominating Maggie Farrington as the Chair and Dolores Schwertner as the Vice-Chair for the upcoming year. Upon a motion by Ralph Teague, seconded by Brigitte Rogers, these nominations were unanimously approved.

### **VOTE TO APPROVE NEW COMMITTEE MEMBER**

RACOA members voted to approve Cheryl Norvell, a representative of DADS, as a new member. Upon a motion by Brigitte Rogers, seconded by Maggie Farrington, members unanimously approved this motion.

### **SUBCOMMITTEE UPDATES**

Director Nolen Mears recommended that a new advisory committee be formed to exclusively focus on Foster Grandparent and Senior Companion programs. Mr. Mears gave justification for this recommendation and explained that this would be in lieu of being a subcommittee of RACOA. This will be looked at when the subcommittee formed to review the current Operating Guidelines meets.

Mrs. Roberts wanted to confirm members who would be participating in the subcommittee to discuss whether or not to continue with the Operating Guidelines or return to using By-Laws for RACOA meetings. Members who volunteered to sit on this subcommittee were: Wayne Merrill, Mary Cortinas, Maggie Farrington, Margie Hernandez, and Brigitte Rogers. They will meet one or two times before the January 2016 meeting to review this.

Jim Brisbin reported on the subcommittee for the Ombudsman program and their efforts to recruit volunteers. He noted that the program needs 16 volunteers and currently has 6 that are certified with 4 more in the process of becoming certified. It was his recommendation that this subcommittee cease until which time additional recruitment efforts are needed. Members agreed with this recommendation.

## **CONFLICT OF INTEREST FORMS**

Members did not have any additional questions or concerns regarding the Conflict of Interest Forms; therefore, members in attendance signed and submitted them to AAA Director, Toni Roberts. Toni will follow up with members who were not at the meeting to ensure that all forms are on file for current RACOA members.

## **FOSTER GRANDPARENT / SENIOR COMPANION (FGP/SCP) DIRECTOR'S REPORT**

Mr. Mears reported that both FGP and SCP programs are doing well. He mentioned that their State Program Director is here for the next three days to conduct a site visit and will be primarily focusing on FGP this visit. This was prompted from the program barely meeting their targets and to ensure that the program is on the right track.

Director Mears also talked about an increase in requests for Respite Services. He explained what these services encompass and stated that they were working with the AAA and have also sought additional funding through the Tucker Foundation in order to meet this growing need.

## **AREA AGENCY ON AGING (AAA) DIRECTOR'S REPORT**

Director, Toni Roberts, announced that the process had begun to complete updates for the FY 17-19 Area Plan. She talked about how the Area Plan is the narrative to the Planning Budget which was recently submitted to the State. Some changes were made but Mrs. Roberts requested assistance and input from RACOA members regarding additional changes the AAA will make to the Area Plan. A subcommittee was formed to work with the AAA in order to review/revise the Area Plan to meet current community needs. Brigitte Rogers, Margie Hernandez, Maggie Farrington, and Deborah Palmer agreed to participate in this endeavor. The new Area Plan, for fiscal years 2017-2019, is due April 1, 2016.

## **UPDATE FROM ASU SOCIAL WORK FIELD STUDENTS**

Angelo State University Field Students, Kendra Neumann and Reggie Wilder, gave brief updates to the committee on their experiences since they began assisting the Ombudsman and Care Coordination programs, respectively, in August of 2015.

## **OTHER BUSINESS / ANNOUNCEMENTS**

Jim Brisbin announced that the hospital in Sonora is exploring opening an assisted living facility there.

## **ADJOURNMENT**

The meeting was adjourned at 11:13 a.m. Duly adopted at a meeting of the Regional Advisory Committee on Aging this 18<sup>th</sup> day of November 2015. The next RACOA meeting is scheduled for Wednesday, January 27, 2016.

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Chairperson Signature

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Date

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